

# ADITYA DEGREE COLLEGE

(Affiliated to Andhra University)

Gopalapatnam, Visakhapatnam – 530 027

Ph: 0891 – 2769469, 7997836662

Email:adcgpt@aditya.ac.in

Date: 28-10-2024.

## CIRCULAR

All the Members of the Internal complaints committee are hereby requested to attend a meeting with the principal at 4 pm on 30-10-24 in the principal's chamber to discuss various aspects of Internal complaints Committee.

### Agenda:

- 1) To discuss the duties of member of Internal complaints Committee.
- 2) To Provide safe academic environment for the students
- 3) To Provide safe working environment for the staff.

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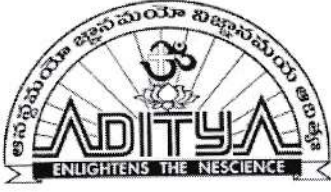
to:

Office

ICC Members

  
Principal

Principal  
ADITYA DEGREE COLLEGE  
Gopalapatnam, Visakhapatnam-27



# ADITYA DEGREE COLLEGE

Date:30-10-2024.

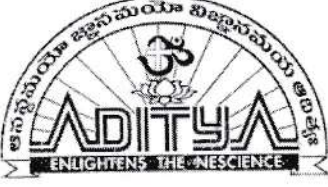
## Minutes of the Meeting

The meeting of all the members of the Internal complaints Committee under the edict of the Principal has been conducted in the principal's chamber at 4 pm on 30-10-2024 to discuss various aspects of Internal complaints Committee. The following members of the committee have attended the meeting and the following resolutions have been accepted.

S. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr.B.Silpa	Chair Person	Principal	
2	MAHAPATRO SWAPNA LATHA	Member	Assistant Professor	
3	N.H.Satish Kumar	Member	Assistant Professor	
4	V. Prasad	Member	Librarian	
5	JOGA VENU	Member	Office Staff	
6	MEGHANA GUMMA	Member	Student	
7	ROHINI NALLA	Member	Student	
8	SHYAM KUMAR GUDIVADA	Member	Student	
9	V Vinodh Kumar	Member from NGO	Secretary, Sanjeevani Blood Bank	

**Co-ordinator**

**Principal**  
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## Resolutions

1. To publicise rules and regulations of Internal complaints Committee .
2. To indicate the name of the members of Internal complaints Committee to all the students.
3. To Conduct awareness programs on the importance of Internal complaints Committee .
4. To display the phone numbers of all the members of Internal complaints Committee on the notice board of the college.
5. To look into various complaints lodged by the Staff & students of the college.
6. To Address the complaints & redress them.
7. To inform the students to lodge their complaints in the complaints box provided in the college or in the website google form.
8. no incidents of Sexual Harassment for women have been reported in the college

  
**Co-ordinator**

  
**Principal**  
Principal  
ADITYA DEGREE COLLEGE  
Gopalapatnam, Visakhapatnam-27.